



The QIS Mock Survey Guide

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What could be better than knowing what's wrong BEFORE a survey?

***The QIS Mock Survey Guide* helps you develop a survey team, conduct a mock survey, and ultimately test your facility's survey-readiness.**

The best way to be prepared for a Quality Indicator Survey (QIS) is to know what you should expect. The only true way to gain that knowledge is to conduct mock surveys using the actual materials used by surveyors in the field.

The HCPro resource *The QIS Mock Survey Guide* is a book and CD-ROM that provides you with a step-by-step outline of what happens during a survey under the revised process. It simplifies the differences between the traditional survey and the QIS and provides educational tools to complete the survey process.

This solution-based guide:

- Includes an overview of the QIS and how to transition into the QIS from the traditional survey process
- Offers instructions on how to perform both Stage I and Stage II of the QIS at your organization
- Provides a detailed outline of everything you need to do to prepare before the arrival of surveyors
- Includes case studies that look at five separate instances where facilities were found deficient under F-tags 329, 309, 314, 323, and 505
- Outlines the best way to develop a survey team, conduct a mock survey, and troubleshoot any potential problems
- Contains the actual forms and worksheets used by surveyors in the field today

Below is a sample list of tools included in the book and on the CD-ROM:

APPENDIX A: Entrance conference forms

Task 1 Worksheets

CMS-20044 Offsite Survey Preparation Worksheet

Task 2 Worksheets

CMS-20045 Entrance Conference (team copy)

CMS-20046 Entrance Conference (facility copy)

CMS-672 Resident Census and Condition Report

CMS Quality Indicator Survey Demonstration Project brochure

APPENDIX B: Stage I Forms and Worksheets

Task 3 Initial Tour Worksheet

CMS-807 Surveyor Notes Worksheet

Task 4 Worksheets

CMS-20047 Admission Sample Record Review

CMS-20048 Census Sample Record Review

CMS-20049 Family Interview

CMS-20050 Resident Interview and Resident Observation

CMS-20051 Staff Interview

Task 5 Facility Level Worksheets

CMS-20052 Liability Notice and Beneficiary Appeal Rights (Demand Billing)

CMS-20053 Dining Observation

CMS-20054 Infection Control and Immunizations

CMS-20055 Kitchen and Food Service Observation

CMS-20058 Quality Assurance and Assessment Review

Task 5 Triggered Task Worksheets

CMS-20059 Abuse Prohibition Review

CMS-20060 Admit, Transfer, Discharge Review

CMS-20062 Sufficient Nursing Staff Review

CMS-20063 Personal Funds Review

CMS-20084 Cognitive Performance Scale Calculator

APPENDIX C: Stage II Worksheets: Critical Element Pathways (CEs) and Unnecessary Drug Review Worksheet

Task 6 and 7 Worksheets

CMS-20065 Activities

CMS-20066 ADL-ROM

CMS-20067 Behavioral/Emotional

CMS-20068 Bowel/Bladder/Catheter

CMS-20072 General

CMS-20073 Hospice

CMS-20074 Hospital death

CMS-20075 Nutrition/Hydration/Tube Feeding

CMS-20076 Pain Management

CMS-20077 Physical Restraints

CMS-20081 Ventilator

Stage II care area investigation key

APPENDIX D: Quality of Care Indicators and mappings

Quality of Care Indicators and Facility Level Tasks by Care Areas

Quality of Care Indicators Mapped to Care Areas

Quality of Care Indicators: mapping to F tags

F tags to Care Areas to Critical Element Pathways

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